

Payment Policies
(Valid from start of studies in 2015)

§ 1 Terms and Conditions for Fees and Payment of Fees

- (1) Tuition fees for participation in courses of studies at Düsseldorf Business School GmbH are to be paid by the student.
- (2) Tuition fees include participation in mandatory and elective in-class courses, completion of the Master's Thesis, participation in all exams, and course materials.
- (3) Upon admission to study, the student or firm receives an invoice from Düsseldorf Business School GmbH stating which amounts are to be paid and the deadlines for payments.
- (4) Upon default of payment, the right of further participation in study programs and eligibility for examination at Düsseldorf Business School is forfeited.

§ 2 Financing of Fees

- (1) Düsseldorf Business School GmbH has a partnership agreement with Stadtparkasse Düsseldorf, which makes it possible for students to receive loan financing for tuition fees on preferential terms.
- (2) Upon request, Düsseldorf Business School GmbH facilitates contact to Stadtparkasse Düsseldorf for its students.
- (3) Upon closure of a financing agreement between the student and Stadtparkasse Düsseldorf, payment of tuition fees will be carried out directly between Düsseldorf Business School GmbH and Stadtparkasse Düsseldorf.

§ 3 Payment Amounts and Payment Deadlines

- (1) Upon admission to study, a reservation fee in the amount of 450 € shall be due, which is to be paid within two weeks of notification of admission.
- (2) The tuition fee for the course of studies General Management with the MBA degree as well as for the course of studies MBA Health Management amounts to 28,500 € respectively.
- (3) Provided that the reservation fee and the tuition fee are paid by a person or firm subject to added value tax, each fee is raised by the statutory added value tax.
- (4) The tuition fee is to be paid within 21 installments. Installments are due as follows:
 - before the start of studies: 8,500 €,
 - before the start of every further month: 1,000 €.
- (5) The installments will be collected by Düsseldorf Business School via SEPA Direct Debit or are to be transferred by standing order.
- (6) Alternatively, in exceptional cases, an invoicing by study sections is possible. Fees are then due as follows:
 - before the start of the 1. study section: 30% of course fees,
 - before the start of the 2. study section: 25% of course fees,
 - before the start of the 3. study section: 25% of course fees,
 - before the start of the 4. study section: 20% of course fees.

This schedule of fees was resolved by the Academic Advisory Board of the Düsseldorf Business School during its meeting of 18 June 2015.

Düsseldorf Business
School
an der Heinrich-Heine-Universität

Payment plan – tuition fee
for the English language MBA programme 2021

1. If the payer is not liable for VAT
(normal case when you pay yourself the tuition fee as a private person)

Instalment no.	Amount	Due on
01	€ 8500	6 May 2021
02	€ 1000	31 May 2021
03	€ 1000	30 June 2021
04	€ 1000	31 July 2021
05	€ 1000	31 August 2021
06	€ 1000	30 September 2021
07	€ 1000	31 October 2021
08	€ 1000	30 November 2021
09	€ 1000	31 December 2021
10	€ 1000	31 January 2022
11	€ 1000	28 February 2022
12	€ 1000	31 March 2022
13	€ 1000	30 April 2022
14	€ 1000	31 May 2022
15	€ 1000	30 June 2022
16	€ 1000	31 July 2022
17	€ 1000	31 August 2022
18	€ 1000	30 September 2022
19	€ 1000	31 October 2022
20	€ 1000	30 November 2022
21	€ 1000	31 December 2022
Total	€ 28500	

2. If the payer is liable for VAT
(e.g. if your employer pays your tuition fee)

Instalment no.	Amount	VAT (19 %)	Total	Due on
01	€ 8500	€ 1615	€ 10115	6 May 2021
02	€ 1000	€ 190	€ 1190	31 May 2021
03	€ 1000	€ 190	€ 1190	30 June 2021
04	€ 1000	€ 190	€ 1190	31 July 2021
05	€ 1000	€ 190	€ 1190	31 August 2021
06	€ 1000	€ 190	€ 1190	30 September 2021
07	€ 1000	€ 190	€ 1190	31 October 2021
08	€ 1000	€ 190	€ 1190	30 November 2021
09	€ 1000	€ 190	€ 1190	31 December 2021
10	€ 1000	€ 190	€ 1190	31 January 2022
11	€ 1000	€ 190	€ 1190	28 February 2022
12	€ 1000	€ 190	€ 1190	31 March 2022
13	€ 1000	€ 190	€ 1190	30 April 2022
14	€ 1000	€ 190	€ 1190	31 May 2022
15	€ 1000	€ 190	€ 1190	30 June 2022
16	€ 1000	€ 190	€ 1190	31 July 2022
17	€ 1000	€ 190	€ 1190	31 August 2022
18	€ 1000	€ 190	€ 1190	30 September 2022
19	€ 1000	€ 190	€ 1190	31 October 2022
20	€ 1000	€ 190	€ 1190	30 November 2022
21	€ 1000	€ 190	€ 1190	31 December 2022
Total	€ 28500	€ 5415	€ 33915	